

DE SOTO AREA SCHOOL DISTRICT

352

STUDENT TRIPS

There are two types of student trips - field trips and overnight trips. The primary purpose of all student trips shall be their educational value. In order to ensure that the financial costs involved are justified by an educational value to the students, the planning and conducting of trips should include the following steps:

1. preparing the students in advance;
2. carrying out the planned itinerary; and
3. integrating the new learning gained by the trip into future academic exercises.

Students shall conduct themselves on field trips and overnight trips in a manner consistent with required student behavior at school and shall be subject to the same disciplinary policies and procedures.

Written parent/guardian permission is required in advance of student trips.

Field Trips

All field trips shall be approved by the building principal. Requests for trips shall be submitted in accordance with established procedures.

Supervision shall be as established by the building principal. Students not participating in the trip shall be provided an in-school alternative educational activity.

Overnight Trips

An overnight trip may be taken when approved by the sponsoring group officers, advisors, principal, the District Administrator and the Board of Education. All overnight trip costs, including meals, admissions, lodging, transportation, and chaperone costs shall be borne by the student group (exceptions will be approved by the Board). Requests for trips shall be submitted in accordance with established procedures.

Participation is voluntary. No student may participate if she/he has been determined to be a behavioral risk due to documented inappropriate behavior during the school year of the trip, as outlined in the student handbook. Students not participating in the trip shall be expected to regularly attend school on all scheduled school days.

Any funds raised for the trip through fund raising by a student who elects to be excluded or who is excluded by the District shall be forfeited to the group treasury.

LEGAL REF: Sections 120.13(1) Wisconsin Statutes
895.437

CROSS REF.: 352-Rule, Student Trip Approval Procedures

APPROVED: January 14, 1991

REVISED: March 12, 2007
